

Lake Forest Library Board of Trustees
360 E Deerpath Road, Lake Forest, IL 60045
Regular Meeting Executive Session Minutes
7:30 p.m. May 12, 2020

CALL TO ORDER

President Carrie Travers called the Executive Session to order at 9:04 p.m., pursuant to 5 ILCS 120/2(c)1 The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.

ROLL CALL

Trustees Present: Germaine Arnson, Wendy Darling, Elizabeth Grob, Andrea Lemke, Ron Levitsky, Todd Puch, David Rose, and Carrie Travers. Staff present: Catherine Lemmer, Library Director; Ed Finn, Head of Operations; Felicia Song, Assistant Director.

EXECUTIVE SESSION

Pursuant to 5 ILCS 120/2(c)1 The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the body, the Library Board considered the following:

- Library Staffing Plan for June 2020
- Changes to the FY2021 Pay Plan, previously approved as part of the FY2021 budget.

Upon review and discussion, Trustee Puch made a motion seconded by Trustee Travers, to recommend that the Library Board:

- a. Approve the post-June 2020 Staffing Plan to continue wages and benefits for full time staff; wages and benefits for part time staff for hours worked; and requiring staff to use accrued vacation leave on a schedule to be finalized by library administration;
- b. Modify the FY2021 Pay Plan by freezing wages and salaries at FY2020 rates until August 1, 2020; and
- c. Re-evaluate FY2021 wages and salaries on August 1, 2020.

The recommendation was approved unanimously with a roll call vote.

At 9:28 p.m., Trustee Grob made a motion, seconded by Trustee Rose, to end the Executive Session. Motion carried unanimously.

/s/Germaine Arnson (signed electronically due to COVID 19)

Germaine Arnson, Secretary
Minutes approved June 29, 2020.