

LAKE FOREST LIBRARY BOARD OF TRUSTEES MEETING

Tuesday, November 10, 2009

MINUTES

Present: President Thornburgh; Trustees Dettling, Gibson, Hull, Miserendino, Pierson, and Young; Youth Liaison, Eileen Sanders; Administrative Librarian Grabbe; and Administrative Assistant Grasmick.

Absent: Trustees Barnett and Westropp.

President Thornburgh called the meeting to order at 7:30 p.m.

There were no changes or corrections to the minutes of the October 13 meeting. The minutes were approved as mailed.

Administrative Librarian's Report:

Maintenance: One of the sidewalk lights is in need of repair. The electrician has been scheduled.

Personnel: Judy Nickels will serve on the City of Lake Forest's Historic Architecture and History Committee to help plan for the City's 150th anniversary.

Liz Behring is retiring after 18 years with the library. She will stay on to work part-time. Robin Lepkowski will move from her part-time circulation desk position to fill Liz's full-time position.

President Thornburgh and Mrs. Grabbe attended a memorial for Winifred Duncan today.

Services: The new book drops arrived on October 26th and have been installed. Two concrete pillars have been added to help protect the new boxes. The check from our insurance company has been received and they will also seek to recover our deductible from the patron's insurance company.

The Garden Room has been rearranged to make a better use of the space. It now has a larger display area and room for one additional table.

Social Media 101: For Life, Work & Fun! is being held from 7:00 p.m. to 8:30 p.m. tonight at Gorton Community Center.

Committee Reports:

Services: No report.

Long Range Plan: No report.

Finance: The committee met tonight to discuss the FY11 levy. Materials will be in the packet for review and approval at the next meeting. The board will vote retroactively at the January meeting to approve a levy increase of 1.15% that was sent to the City in December.

NSLS: Trustee Hull reported a number of emails sent out asking for action to prevent further budget cuts for library systems in Illinois.

Friends: A board meeting was held and the Wish List was distributed. A DVD vending machine for the West side train station is one item on the list. Their next meeting is in February and we may have a decision on the list by then.

Trustee Gibson asked about adding restoration work for the needlepoint tapestry in the garden room to the wish list. Since this year's list has already been submitted, Mrs. Grabbe stated that we will evaluate the tapestry for possible inclusion on next year's list.

Old Business: Trustee Young moved to approve the CCTV and Social Software Policies as recommended by the Services Committee. Trustee Gibson seconded. Motion carried.

The Social Software Policy has been sent to the City attorney for review. Any changes suggested by the attorney will be reviewed by the Services Committee for possible inclusion in the policy document.

New Business: The December 9, 2008 meeting has been cancelled.

The next Board meeting will be Tuesday, January 13, 2009.

Opportunity for the public to address the Board: No one addressed the Board.

Trustee Gibson moved and Trustee Dettling seconded a motion to adjourn.
Motion carried.

There being no further business, the meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Kathy Pierson
Secretary