

Lake Forest Library
Acknowledgment of Addendum
Addendum 3 for Request for Qualifications for Architectural Services for Lake Forest Library

This Request for Qualifications for Architectural Services Addendum 3 is issued by Lake Forest Library through the Library’s website.

Architects shall acknowledge receipt of this addendum by signing and submitting this addendum acknowledgement form. Failure to acknowledge receipt of the addendum may be cause for rejection of the RFQ submission.

When submitting all Qualifications, this Addendum Acknowledgment Form must be included in the Qualification submittal. The Addendum Acknowledge Form page will not be considered part of the 25 single-spaced page limit for Submissions (see page 12 of the RFQ).

This Addendum No. 3 consists of one (1) page and has the following information to be incorporated into the Qualification submittal.

Question: On multiple pages of the RFQ the response deadline is listed as January 16, 2018; however, on page 12 the RFQ says to “Submit ten (10) printed copies and one (1) electronic copy no later than 5:00 pm (CT), Tuesday, January 18, 2018.” Please confirm if the response is due on Tuesday January 16, 2018, or Thursday January 18, 2018.

Answer: The due date for submissions is Tuesday, January 16, 2018. The reference to January 18 on page 12 of the RFQ is an error.

Question: Page 12 of the RFQ states that “Submissions should not exceed 25 single-spaced pages. This limit does not include the cover letter and resumes.” Do section divider pages and signed addenda forms count towards the 25-page limit?

Answer: Section divider pages and Acknowledgement of Addendum signature pages do not count towards the 25-page limit.

The full RFQ is at: www.lakeforestlibrary.org/about-the-library/administration/requests-for-proposals.

I hereby acknowledge receipt of this Addendum 3 to the above-referenced Request for Qualifications.

Firm Name: _____
Contact Person: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: (____) _____
Email: _____
Signature: _____ Date: _____