

Lake Forest Library Board of Trustees
360 E Deerpath Road, Lake Forest, IL 60045
Regular Meeting Minutes
7:00 p.m. October 9, 2018

CALL TO ORDER

President Ron Levitsky called the meeting to order at 7:00 pm.

APPOINTMENT OF A SECRETARY PRO TEM

Ms. Lemmer agreed to serve as secretary and record the minutes of the meeting.

ROLL CALL

Trustees Present: Germaine Arnson; Wendy Darling, Treasurer; Elizabeth Grob; Andrea Lemke; Ron Levitsky, President; David Rose; Carrie Travers, Vice President.

Trustee Todd Puch joined the meeting at 7:26 pm.

Absent: Beth Parsons, Secretary.

Staff present: Catherine Lemmer, Library Director; Joy Schmoll, Head of Communications.

ADDITIONS TO THE AGENDA

None

APPROVAL OF THE AGENDA

Trustee Arnson made a motion, seconded by Trustee Darling, to approve the agenda. Motion carried unanimously.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD, AND
CORRESPONDENCE

No request to address the board, nor was there any new correspondence.

APPROVAL OF THE MINUTES

Trustee Arnson made a motion, seconded by Trustee Travers, to approve the following meeting minutes. Motion carried unanimously.

September 26, 2018 Board Meeting Minutes

APPROVAL OF THE SEPTEMBER FINANCIAL REPORT

Ms. Lemmer presented the highlights of the September financial report and updated the board on the upcoming levy schedule. She reminded the board that a Finance Committee meeting will be held prior to the start of the November 13 board meeting. After discussion, Trustee Darling, made a motion, seconded by Trustee Lemke, to approve the September financial report. Motion carried unanimously with a roll call vote.

LIBRARY DIRECTOR BUILDING REPORT

Ms. Lemmer provided an update on the dome wrap and elevator estimates.

RFP CAPITAL CAMPAIGN CONSULTANT PRESENTATIONS

Douglass E. Ray, Senior Consultant, with Jerod Panas, Linzy & Partners made a presentation to the Board regarding his firm's proposal. The presentation included a question and answer period following the presentation.

Peter E. Hoskow, Principal & Managing Director, Douglas H. Adolph, Senior Vice President; and Lindsay Marciniak, Senior Vice President, of CCS Fundraising made a presentation the Board regarding their firm's proposal. The presentation included a question and answer period following the presentation.

The Board held discussion of these two candidates until all four teams have presented.

OLD BUSINESS

None

NEW BUSINESS

The Board decided, after discussion, to determine the next steps in the campaign consultant selection process at the October 10 Special Board Meeting.

ADJOURNMENT

Trustee Puch made a motion, seconded by Trustee Travers, to adjourn the meeting at 8:49 pm. Motion carried unanimously.

Upcoming Meetings

Special Board Meeting – October 10, at 7:00 pm
Finance Committee Meeting – November 13, at 7:00 pm
Regular Board Meeting – November 13, at 7:30 pm



Catherine A. Lemmer, Secretary Pro Tem

Minutes approved by the Board on October 10, 2018.