

Lake Forest Library Board of Trustees
360 E Deerpath Road, Lake Forest, IL 60045
Special Meeting (Remote Access) Minutes
6:00 p.m. January 21, 2021

CALL TO ORDER

President Wendy Darling called the meeting to order at 6:03 p.m. with the following statement:

This meeting of the Lake Forest Library Board is being held as a virtual meeting because the Illinois Governor has declared the COVID-19 pandemic a disaster and it is not practical or prudent for in-person meetings. The Library Director is on-site at the Library for this meeting and may be reached by calling 847.810.4602. This meeting is being recorded and the recording will be posted on the Library website.

ROLL CALL/CONFIRMATION OF ABILITY TO HEAR PROCEEDINGS

Trustees Present: Germain Arnson, Wendy Darling, JoAnn Desmond, Elizabeth Grob, John F. Johnson, Andrea Lemke, David Rose and Carrie Travers. Arrived at 6:10 p.m.: Trustee Bryan Bertola. All yeas. 8 trustees in attendance at roll call, a quorum is present.

Staff Present: Catherine Lemmer, Library Director; Ed Finn, Head of Operations

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD AND CORRESPONDENCE

Rommy Lopat (410 E. Woodland) addressed the Board regarding the concerns she expressed in a letter sent to Board members earlier in the day and requested that the design of the Library addition complement the original design and be approved by the Historical Preservation Commission.

ADDITIONS TO THE AGENDA

None

CONSENT AGENDA

- A. Approval of the Agenda
- B. Approval of the January 12, 2021 Meeting Minutes

Trustee Desmond requested a minor edit to the minutes. Trustee Grob made a motion, and Trustee Travers seconded to approve the Consent Agenda as presented. 9 yeas, motion carried with a roll call vote.

DISCUSSION OF 2021-2023 STRATEGIC PLAN

After a thorough and focused discussion of the five proposed strategic objectives, Director Lemmer will make suggested revisions and provide a red-lined draft to Board members to review prior to the February Board meeting. No action was taken.

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Lake Forest resident Rommy Lopat (410 E. Woodland) commented on aspects of the strategic plan and urged the Board to revisit the 2017 community survey results.

UPDATE ON TECHNOLOGY INITIATIVES

Head of Operations, Ed Finn, provided updates on the move to fiber internet. He also explained that the Library's research has resulted in the discovery of more advanced apps. These apps provide more than just catalogue access. Mr. Finn indicated that vendor demonstrations are being scheduled. The Library is reviewing several pricing options.

DISCUSSION AND APPROVAL TO PROCEED WITH A REQUEST FOR PROPOSAL FOR RFID-BASED SERVICES

Mr. Finn provided a power point on how Radio Frequency Identification would allow the Library to modernize circulation practices and to also provide expanded services at the West Metra train station. He explained many of the immediate and potential benefits and presented implementation models and estimated costs.

After answering questions from board members, Trustee Johnson made a motion, and Trustee Lemke seconded, to authorize Mr. Finn and staff to issue an RFP for RFID-based service. 9 yeas, motion carried with a roll call vote.

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

No new business

ADJOURNMENT

Trustee Arnsen made a motion, seconded by Trustee Travers, to adjourn the meeting at 8:02 p.m. 9 yeas, motion carried.

Upcoming Meetings:

Special Board Meeting: February 1, 2021, 6:30 p.m., Remote Access

Regular Board Meeting: February 9, 2021 7:30 p.m., Remote Access

/s/ JoAnn Desmond (signed electronically due to COVID-19 pandemic)

JoAnn Desmond, Secretary

Minutes approved by the Board on February 1, 2021.