



360 East Deerpath Road, Lake Forest, IL 60045
Request for Proposal for Radio Frequency Identification System
Addendum 1 (02/15/2021)

Acknowledgment of Addendum

This Request for Proposal for Radio Frequency Identification System Addendum 1 is issued by Lake Forest Library through the Library's website.

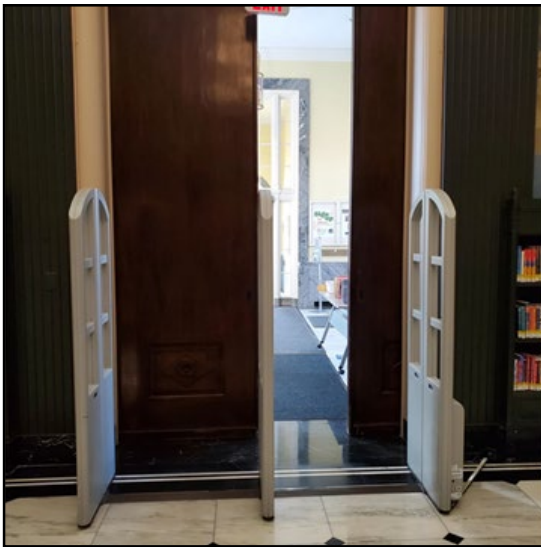
RFID Vendors shall acknowledge receipt of this addendum by signing and submitting this addendum acknowledgement form. Failure to acknowledge receipt of the addendum may be cause for rejection of the RFP submission.

When submitting all Proposals, this Addendum Acknowledgment Form must be included in the Proposal submittal. The page will not be considered part of the 20 single-spaced page limit for Submissions (see Item 1 below).

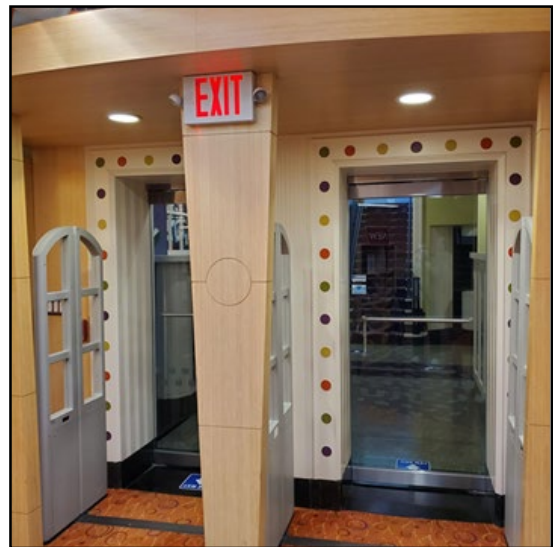
This Addendum No. 1 consists of three (3) pages and has the following information to be incorporated into the Proposal submittal.

1. The page limit for the Proposal is set at 20 single spaced pages.
2. The Library expects to tag the entire collection.
3. RFID tags should be included as part of the bid.
4. Gate measurements are 80" in Main Circulation and 108" in the Children's Library (Images Below):

Main Circulation (80")



Children's Library (108")

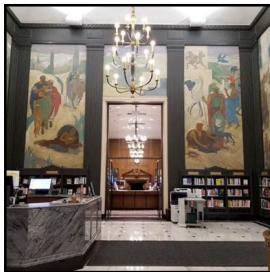




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5. The Library is interested in a description of both individual and bundled services. This includes individual components (i.e., security gates, scanners, self-check, and mobile apps) and conversion services (are these in-house or contracted and who does each vendor use).
6. The Library is expecting to continue to reduce the size of the collection through weeding. However, the estimates in the current RFP are a good representative of materials currently.
7. Pictures of service areas and materials handling spaces:

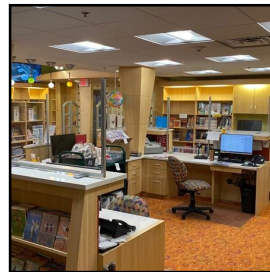
Main Circulation



Reference Annex



Children's Circulation-1



Children's Circulation -2



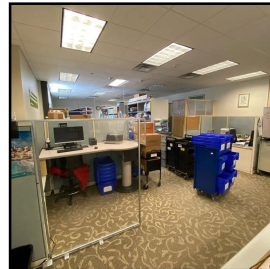
Children's Circulation-3



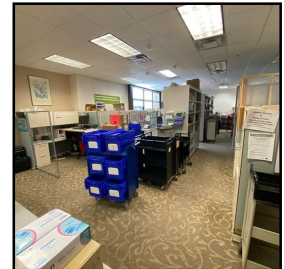
Children's Circulation-4



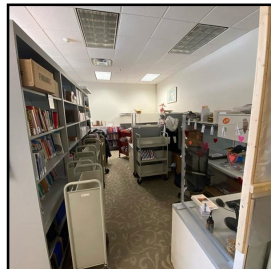
Materials Handling-1



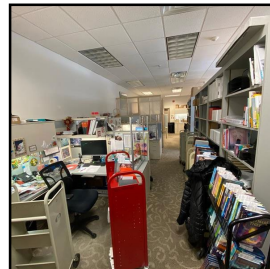
Materials Handling-2



Tech Services-1



Tech Services-2



8. If wide aisle replacement gates are possible, the Library is open to this. However, in the Children's Library, it is not possible due to separate entrances.
9. RFID handheld portable readers will be used to shelf read and for inventory purposes.
10. Security of media should be addressed in the proposal. This can be either through dual tagging or media case unlocking at kiosks. Vendors should include approach rationale.



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11. The Library is a fine free library and currently does not do any in-house processing for credit cards. All processing is currently done through the CCS consortium. The Library is interested in better understanding these options and whether any payment readers could be connected to the current process.

The full RFP is at: <https://www.lakeforestlibrary.org/requests>. I hereby acknowledge receipt of this Addendum 1 to the above-referenced Request for Proposals.

Firm Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: (____) _____ Email: _____

Signature: _____ Date: _____