

ACKNOWLEDGEMENT OF ADDENDUM

ADDENDUM 1 TO REQUEST FOR QUALIFICATIONS

INTERIOR DESIGN/ARCHITECTURAL SERVICES

1931 HISTORICAL ROOMS REVITALIZATION

FEBRUARY 7, 2025

This Addendum 1 to the Request for Qualifications (RFQ) for the 1931 Historical Rooms Revitalization project is issued by Lake Forest Library through the Library's website.

All prospective bidders shall acknowledge receipt of this addendum by signing and submitting this addendum acknowledgement form. Failure to acknowledge receipt of the addendum may be cause for rejection of the RFQ submission.

When submitting all Qualifications, this Addendum Acknowledgment Form must be included in the Qualifications submittal. The page will not be considered part of the 20 single-spaced page limit for Submissions. This Addendum No. 1 consists of two (2) pages and has the following information to be incorporated into the Qualifications Proposal submittal.

1. A collection of historical and current photographs of the rooms included in the stated RFQ is now available at: [Requests: RFPs & RFQs | Lake Forest Library](#).
2. A link to a virtual tour of the library is also available at: [Requests: RFPs & RFQs | Lake Forest Library](#)
3. The following are responses to the questions the Lake Forest Library received from prospective bidders on the above-referenced RFQ:

Question #1. What is the approximate square footage of the rooms included in the RFQ?

Answer:

Entry Foyer:	550 sq. ft.
Rotunda:	944 sq.ft.
Friends' Reading Room	1055 sq. ft.
Reference Room	1055 sq. ft.

Question #2. Please clarify the total number of projects for which information is required in the Required Information Section 4 – Experience and References on page 11 of the above-referenced RFQ.

Answer:

We would like to see detailed information (Section 4e) on a total of **five (5)** projects. This should include **three (3)** completed similar projects, with photographs, that illustrate your view of historic preservation (preferably from the 1930s). Additionally, we would like to see information for **one (1) project** that is for a civic or commercial client (preferably a library) and, and one (1) for a favorite project of your choice.

For each of the five (5) projects identified above, please provide square footage of the project, location, budget, year completed, name, telephone number and email address of the client contact person and a brief statement of the scope and challenges for that particular project. If you would like to list additional projects, you may do so in any way you wish.

Question #3. Does the completion date of 12/31/2025 include just the design and construction documents or does it include design, construction documents and implementation and construction?

Answer:

Lake Forest Library looks to the chosen architectural/interior design firm to ultimately set the project timeline. The Library is ready to begin the process and is looking forward to our patrons enjoying the finished project. Please provide your best estimate of your timeline for a project of this scale and scope.

The full RFQ is available at: [1931 Historic Rooms Revitalization RFQ January 23 2025 Final.pdf](#)

I hereby acknowledge receipt of this Addendum 1 to the above-referenced Request for Qualifications.

Firm Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip _____

Phone: (____) _____ Email: _____

Signature _____ Date _____