

LAKE FOREST LIBRARY BOARD OF TRUSTEES
360 East Deerpath Road, Lake Forest, IL, 60045

Tuesday, November 19, 2024

Regular Meeting

CALL TO ORDER

President Jim Clifton welcomed all and called the meeting to order November 19 at 6:30 pm in the Kasian Room, Lake Forest Library.

ROLL CALL

Trustees present: Jim Clifton, JoAnn Desmond, Josh Jackson, Garth Pearson, Bob Shaw, Heather Strong, Emily Van Bel. A quorum was present.

Trustees absent: John F. Johnson, Vince Sparrow

Library Staff present: Ishwar Laxminarayan, Executive Director, Facilities Manager Jim Lee, Kate Buckardt, Head of Adult Services, Lorie Rohrer, Head of Youth Services, Joy Schmoll, Head of Communications, Mandy Cowan, Graphic Designer.

PRESIDENT'S REMARKS

President Clifton welcomed everyone and mentioned excitement for the upcoming presentations.

CALL FOR ADDITIONS TO THE AGENDA

None.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None.

CORRESPONDENCE REPORT

Director Laxminarayan shared that the recent author lecture events were highly attended and well received by the public. Director Laxminarayan also discussed the recent RAILS report, highlighting that U.S. libraries collectively have more cardholders than Amazon members.

CONSENT AGENDA

Trustee Strong requested more detailed reporting on the Friends library sale numbers. Trustee Desmond made a motion, seconded by Trustee Johnson to approve the Consent Agenda. The vote was approved unanimously by all Trustees in attendance.

BUILDING COMMITTEE

Mr. Lee reported that the Elevator upgrades are progressing well with an upcoming meeting to finalize finish selections. Mr. Lee also reported on the updated software through Carrier Systems for the boiler and HVAC controls.

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Trustee Strong discussed the upcoming presentation for the Courtyard renovations. Ken Itle of Wiss Janney, Elstner Associates, Inc. was not able to attend today because he was called away on jury duty. We will reschedule the presentation for the December 17 board meeting. Schematic designs are completed, receiving positive feedback from community partners. Trustee Strong made a motion to proceed to the next phase of design development, including a cost estimate for planning. The motion was seconded by Trustee Desmond and approved unanimously by all Trustees in attendance.

Director Laxminarayan provided an overview of current architecture and design trends in libraries across the United States from Library Journal.

OPERATIONS REPORT

Director Laxminarayan highlighted again the success of the Shelby Van Pelt author event. Director Laxminarayan also noted positive trends in key metrics compared to last year.

SOFTWARE PRESENTATION

Trustee Pearson provided an overview of the OrangeBoy platform and noted that he was very impressed by what it had to offer. Ms. Schmoll and Ms. Cowan presented on OrangeBoy software as a centralized platform for community engagement and data analytics. The software improves operational efficiency and streamlines patron engagement. Staff has expressed satisfaction with its functionality. A 3-year contract was approved unanimously by all Trustees in attendance.

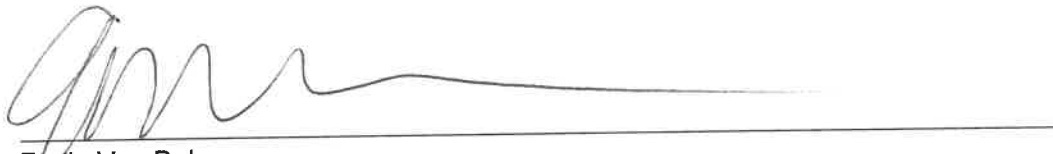
UNFINISHED BUSINESS

None

NEW BUSINESS

None

Trustee Desmond made a motion, seconded by Trustee Jackson, to adjourn the meeting. The motion passed unanimously by all trustees in attendance. The meeting adjourned at 7:55 pm.

A handwritten signature in dark ink, appearing to read 'Emily Van Bel', is written over a horizontal line.

Emily Van Bel

Submitted for approval by the Board on December 17, 2024

Next meeting: December 17, 2024